

**CORPORATE PERFORMANCE PANEL WORK PROGRAMME 2023/2024**

<b>DATE OF MEETING</b>	<b>TITLE</b>	<b>TYPE OF REPORT</b>	<b>LEAD OFFICER</b>	<b>OBJECTIVES AND DESIRED OUTCOMES</b>
14 June 2023	Appointment of Vice-Chair for the Municipal Year 2023/2024			To appoint a Vice-Chair for the Municipal Year 2023/2024.
14 June 2023	Call-in (if any)			
14 June 2023	2022/2023 full year Corporate Performance Indicator Monitoring Report	Monitoring	H Howell	
14 June 2023	Corporate Business Plan Monitoring report (October – March)	Cabinet	H Howell	
14 June 2023	Update on Hunstanton Promenade Waste Water	Update	M Henry	
14 June 2023	Portfolio Question and Answer Session			Questions to be submitted in advance of the meeting.
14 June 2023	Cabinet Forward Decision			
14 June 2023	Panel Work Programme			

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24 July 2023	Call-in (if any)			
24 July 2023	January 2022 to December 2022 Report on use, or non-use RIPA powers (Annual Report)	Annual	M Chisholm	
24 July 2023	Performance of the Corn Exchange Cinema		N Gromett	Panel request.
24 July 2023	Portfolio Question and Answer Session			Questions to be submitted in advance of the meeting.
24 July 2023	Cabinet Forward Decision			
24 July 2023	Panel Work Programme			
11 September 2023	Call-in (if any)			
11 September 2023	2023/24 Q1 Corporate Performance Indicator Monitoring Report	Monitoring	H Howell	
11 September 2023	Portfolio Question and Answer Session			Questions to be submitted in advance of the meeting.
11 September 2023	Cabinet Forward Decision			
11 September 2023	Panel Work Programme			

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16 October 2023	Call-in (if any)			
16 October 2023	Portfolio Question and Answer Session			Questions to be submitted in advance of the meeting.
16 October 2023	Cabinet Forward Decision			
16 October 2023	Panel Work Programme			
13 November 2023	Call-in (if any)			
13 November 2023	2023/24 Q2 Corporate Performance Indicator Monitoring Report	Monitoring	H Howell	
13 November 2023	Final Council Tax Support Scheme for 2024/25		J Stanton	
13 November 2023	Portfolio Question and Answer Session			Questions to be submitted in advance of the meeting.
13 November 2023	Cabinet Forward Decision			
13 November 2023	Panel Work Programme			

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4 January 2024	Call-in (if any)			
4 January 2024	Portfolio Question and Answer Session			Questions to be submitted in advance of the meeting.
4 January 2024	Cabinet Forward Decision			
4 January 2024	Panel Work Programme			
26 February 2024	Call-in (if any)			
26 February 2024	2023/24 Q3 Corporate Performance Indicator Monitoring Report	Monitoring	H Howell/ G Greaves	
26 February 2024	Portfolio Question and Answer Session			Questions to be submitted in advance of the meeting.
26 February 2024	Cabinet Forward Decision			
26 February 2024	Panel Work Programme			

DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER	OBJECTIVES AND DESIRED OUTCOMES
10 April 2024	Call-in (if any)			
10 April 2024	Portfolio Question and Answer Session			Questions to be submitted in advance of the meeting.
10 April 2024	Cabinet Forward Decision			
10 April 2024	Panel Work Programme			

### **Forthcoming Items – date to be advised**

Guidance in respect of Council Tax Support Scheme ahead of when it is presented to Council for approval – J Stanton (Chair confirmed requirement of report to include the financial calculation, the no of households that would receive this support and their house bandings, the Councils plans to manage the Collection Fund and the sums expected by its preceptors, the rationale for selecting this demographic as the only segment of householders that need hardship support)

Feedback from Councillor Blunt on the enforcement issues discussed on 13 April 2022 - Councillor R Blunt to advise of date.

Annual Employment Monitoring Report – B Box

Scrutiny Benchmarking - Scrutiny – to look at the compulsory statutory guidance and practice elsewhere - to be scheduled post Peer Review

Annual Communications Update – Panel to determine if it wishes to receive an update in 2024 (presentation to Panel 4 January 2023)

New 2023/27 Corporate Business Plan

Demonstration of new Performance Management System

### **Councillor Requests**

Relationship with the Shakespeare Trust in relation to the Guildhall. (Item to be scheduled following outcome of the HLF bid) - Councillor J Moriarty

Carnegie Building – (requested by Councillor J Moriarty - email 11 January 2023)

'SLAs' - Number, examples, administration, creation, legal standing etc; probably need to be an exempt item (requested by Councillor J Moriarty – email 9 February 2023)